

Cabinet
21 JULY 2022

Present: Councillors: Jonathan Chowen (Leader), Tony Hogben (Deputy Leader), Toni Bradnum, Liz Kitchen, Lynn Lambert, Roger Noel, James Wright and Tricia Youtan

Apologies: Councillors: Christian Mitchell

Also Present: Ruth Fletcher

EX/17 **MINUTES**

The minutes of the meeting of the Cabinet held on 9 June were approved as a correct record and signed by the Leader.

EX/18 **DECLARATIONS OF MEMBERS' INTERESTS**

There were no declarations of interest.

EX/19 **ANNOUNCEMENTS**

Councillor Liz Kitchen, Cabinet Member for Community Matters, announced that, following the tragic news of some young people committing suicide in Horsham last year, the Community Development team had been working with local youth support partners on delivering a low-level, easy to access, mental health hub called 'I Rock' at Horsham Youth Centre on Hurst Road. Jeremy Quin MP had been involved in early discussions and Councillor Kitchen and the Leader both thanked senior officers and others involved. The hub would help provide solutions for young people with low-level needs from mental health specialists. The service was on track to be opened by the end of the year.

Councillor Roger Noel, Cabinet Member for Leisure & Culture, stated that a two-month consultation on the future of Southwater Country Park would start at the beginning of August. This will give local residents and visitors the opportunity to inform how the park might be upgraded for the benefit of those who use it.

EX/20 **PUBLIC QUESTIONS**

No questions had been received.

EX/21 **BURTON COURT BIN STORE - APPROVAL OF CAPITAL BUDGET**

Councillor Tony Hogben, Cabinet Member for Finance & Parking, introduced the report on the proposed new bin store, which would replace the temporary bin store in Park Place.

A permanent solution to providing a bin store for Burton Court residents had not been finalised when Piries Place car park was rebuilt, and the proposal sought approval of a budget to build a permanent high-quality bin store as a solution to the ongoing issues with the interim arrangements.

Whilst the Cabinet Member acknowledged the high cost of the proposal, he stated that the car park redevelopment had been completed under-budget and the proposal would complete outstanding work from that project. The design also took account of local stakeholder responses during the consultation process.

Councillor Toni Bradnum, Cabinet Member for Recycling & Waste, welcomed the proposal, which would enable recycling to be collected again. It was noted that the budget included some contingency and it was possible that the registered provider might contribute towards the cost. Cabinet Members were unanimous in their support for the proposal.

RECOMMENDED TO COUNCIL

To approve a £100,000 capital budget for the Burton Court Bin Store in the 2022/23 capital programme.

REASON

To deliver a solution that is satisfactory for the stakeholder groups and meets the needs of the residents.

EX/22 HIGHWOOD COMMUNITY CENTRE - APPOINTMENT OF CONTRACTOR

Councillor Hogben introduced the report on appointing a contractor for Highwood Community Centre. He explained why the Council had used the Scape Construction Framework to help select a contractor, as detailed in the report.

Using the framework allowed the Council to pick a pre-approved contractor with a proven ability to deliver good quality. It was noted that over 1,000 public bodies have used this framework on construction projects. Cabinet Members were unanimous in their support for the proposal.

RESOLVED

To award the Contract and delegate authority to the Director of Place to approve the final terms including agreement of the contract sum.

REASON

To ensure that the procurement methodology is compliant and to delivers the project within budget.

EX/23 **EXTENSION OF PARKING CHARGE INCREASES TO ADDITIONAL CAR PARKS**

Councillor Hogben reminded Councillors that a number of increases to parking charges in Horsham District had been approved as part of the budget in February 2022. They had been the first increases in four years.

This report introduced some further increases, which would ensure tariffs were consistent and proportionate, and corrected minor anomalies within the parking charges approved in February. The Cabinet Member gave details of the three proposed changes. Cabinet Members were unanimous in their support for the proposal.

RECOMMENDED TO COUNCIL

- (i) To extend the 12.5% increase to the new 4-hour tariff in North Street Car Park.
- (ii) To extend the charge increases agreed for Southwater Country Park summer tariffs to the winter weekend tariffs.
- (iii) To extend the 10% increase on season tickets to the day passes available in the Forum, Swan Walk & Piries Place.
- (iv) To approve an increase in income of £22,500 to the Parking 2022/23 revenue budget.

REASON

These additional charges will ensure that consistency is maintained between car park tariffs and pricing structures. It will also ensure a smooth customer journey and simplicity where pricing structures vary based on the day or term of year. Only Full Council can approve budget changes.

EX/24 **CONSULTATION ON THE PROPOSED DESIGNATION OF A NEW CONSERVATION AREA FOR NORFOLK ROAD, NORFOLK TERRACE, WELLINGTON ROAD, CHICHESTER TERRACE, BARTELOT ROAD, PARK TERRACE, PARK STREET AND EAST STREET, HORSHAM TO BE KNOWN AS THE PARK TERRACE GARDENS CONSERVATION AREA**

Councillor Lynn Lambert, Cabinet Member for Planning & Development, reminded Members that there was a rolling programme for producing conservation Area Appraisals and Management Plans for the 37 adopted conservations areas within the district.

In addition to this, the Council had a duty to review whether any other part of the district should be identified as a Conservation Area. Residents from the local community and the emerging Blueprint Neighbourhood Plan had identified

the proposed area and research undertaken by the Council confirmed that it was worthy of designation. It was noted that the proposed area was larger than that originally envisaged, and that there would be focussed engagement for those later additions, including Barttelot Road.

The Cabinet Member and the Local Member paid tribute to the successful community engagement and the amount of work undertaken by some residents.

The Cabinet Member proposed a five-week public consultation on the proposal. A report summarising the consultation responses and the Council's proposed response would be presented to Cabinet in due course. Cabinet Members were unanimous in their support for the proposal.

RESOLVED

- (i) That the proposed new conservation area boundary, and draft Conservation Area Appraisal and Management Plan be approved for public consultation.
- (ii) That the Director of Place in consultation with the Cabinet Member for Planning and Development be given delegated authority to agree minor editorial changes prior to publication.

REASON

- (i) To formally designate a new conservation area.
- (ii) To provide conservation area guidance for residents, occupiers, developers and Members in determining applications.
- (iii) To give the Cabinet Member for Planning and Development delegated authority to approve minor changes to the document, without the need for it to be referred back to Cabinet.

EX/25 **OVERVIEW & SCRUTINY COMMITTEE**

There were no matters currently outstanding for consideration.

EX/26 **FORWARD PLAN**

The Forward Plan was noted.

EX/27 **TO CONSIDER MATTERS OF SPECIAL URGENCY**

There were no matters of special urgency to be considered.

The meeting closed at 5.58 pm having commenced at 5.30 pm

CHAIRMAN